

Minutes of the Meeting.

Date: 10th July, 2015 (FRIDAY)

Agenda:

- (1) Proposal for formation of IQAC.
- (2) Nomination of Names for the IQAC Cell.
- (3) Roles and Responsibilities of the members.
- (4) Objectives and functions of IQAC.

Minutes:

- (1) It was resolved that IQAC of VESIMSR would be formed as per the directives of UGC. Composition of the body would be as per UGC Norms.
- (2) It was resolved that the composition of IQAC would have 'Director of the institute' as the 'chair person' of the cell.
 - The accreditation chairperson would be the 'Member Secretary' of the cell.
 - Five senior faculty member of the institute would be the members of the cell.
 - Two administrative personnel will be also the members of the cell.
 - Two external industry experts will join as quality coordinator of the cell.

❖ List of Members name approved.

- (i) DR. SATISH MODH - Chairperson
- (ii) Debjani Banerjee - Member Secretary.
- (iii) DR. Sandeep Bhargava - Member
- (iv) DR. Seema Sant - Member.
- (v) Prof Pradip K. Mitra - Member.
- (vi) Prof Dinesh Kapadia - Member

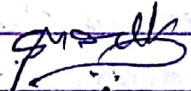
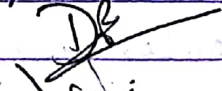
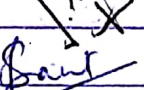
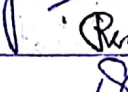
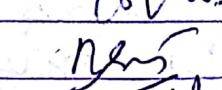
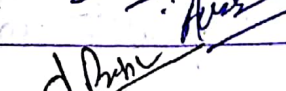
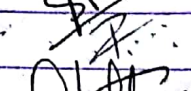
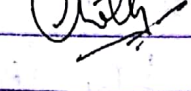
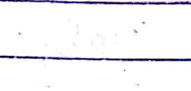
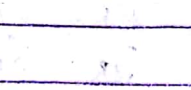
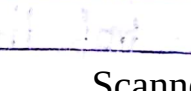
- (vii) Prof. Repak Srinivas - Member.
- (viii) Mr. Arvind Waghmare - Member
- (ix) Mr. Vivek Prabhu - Member.
- (x) Mr. Raj Zhaveri - Industry (Quality Coordinator)
- (xi) Mr. Shubham Chatterji - Industry (Quality Coordinator)

(3) Roles and Responsibilities of the IQAC members were discussed and formulated as attached in Annexure I

(4) Objectives and functions of IQAC were discussed. All members agreed on the various terms which were drafted as presented in Annexure II

Signature:

- (1) Dr. Satish Modh
- (2) Prof. Debjani Banerjee
- (3) Dr. Sandeep Bhardwaj
- (4) Dr. Seema Sant
- (5) Prof. Pradip K. Mitra
- (6) Prof. Dinesh Kapadia
- (7) Prof. Repak Srinivas
- (8) Mr. Arvind Waghmare
- (9) Mr. Vivek Prabhu
- (10) Mr. Raj Zhaveri
- (11) Mr. Shubham Chatterji

Annexure I

Role and Responsibilities of Members:

Since quality enhancement is a continuous process, the IQAC members will become a part of institution's system and work towards realizing the goals of quality enhancement and sustenance.

The prime task of the IQAC members will be to develop a system for conscious, consistent and catalytic improvement in the performance of institutions.

The IQAC members will make a significant and meaningful contribution in the pre and post accreditation phases of institutions.

During the post-accreditation period, the members will help IQAC to channelize the efforts and measures of the institution towards attainment of Institute's objective.

The IQAC as a cell would keep continuous check towards fulfillment of both the programs objective based on "Outcome Based Learning"



Annexure II

Objective

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the VESIMSR;
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

The IQAC shall have the following functions

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Institute
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Dissemination of information on the various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes/activities of the Institute, leading to quality improvement
- Acting as a nodal agency of the Institute for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
- Development of Quality Culture in the Institute
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of the accrediting body.

Follow up

1. The AQAR shall be approved by the statutory authority of institute for the follow up action for necessary quality enhancement measures.
2. The Institute shall submit the AQARs to the NAAC/other accreditation bodies.
3. Institute shall submit AQARs and follow up reports of AQARs.
4. The IQAC must create its exclusive window on its institutional website, to regularly report on its activities, as well as for hosting the AQAR.



Minutes of the meeting.

Date :- 15th July 2015 (Wednesday)

Agenda:

Formation of IQAC

Minutes:

It was resolved in the governing body meeting held on 11th July, 2015 - that in order to increase the intake capacity of the institute the NBA accreditation is pre-requisite.

Hence, to keep control on monitoring of the qualitative aspects of the institute an internal committee was required to be formed as per UGC guidelines.

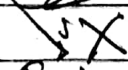
Thus with a special approval of Director and Managing Trustee IQAC is formed and all the members were once again briefed of the roles, responsibilities, objectives and functions formulated in previous meeting of 10th July, given in Annexure I & II.

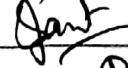
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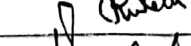
- (1) Dr. Satish Modh.
- (2) Prof. Debjani Banerjee
- (3) Dr. Sandeep Bhardwaj
- (4) Dr. Seema Sant
- (5) Prof. Pradip K. Mitra
- (6) Prof. Dinesh Kapadia
- (7) Prof. Rupak Shrivivas
- (8) Mr. Arvind Waghmare

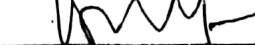


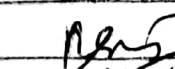


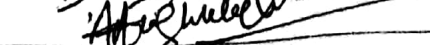












- (9) Mr. Vivek Prabhu
- (10) Mr. Raj Zaveri
- (11) Mr. Shubham Chatterji

~~Prabhu~~
Chatterji

Minutes of the meeting.

Date:- 7th October, 2015

Agenda:

- (i) To review the activity report of the institute held between July and Sept, 2015.
- (ii) To discuss the status of NBA & NIRF ranking procedures.
- (iii) How to increase societal contribution by the institute.
- (iv) How to improve quality of academic delivery.

Minutes:

- (I) The committee reviewed all the cell activities report - Marketing, Finance, Operation, HR, Branding & Marketing, CSR and Alumni to provide them better suggestive measures.
- (II) Committee reviewed the different processes and provided suggestive ways for documentation required for NBA application.
- (III) Committee proposed to organise activities for mentally handicapped children to be conducted under Yuva for Sewa.

Dr. Satish Modh suggested to develop an app for blood donation data bank

different

(IV) Committee appreciated the ~~differt~~ activities taken by finance cell for development of students participation in different competitions like Book review, Research paper presentation and financial quiz.

Committee was of the opinion that more such activities should be carried out by other departments like Marketing and operations.

Signature:

- (1) Dr. Satish Modh.
- (2) Prof. Debjani Banerjee
- (3) Dr. Sandeep Bhardwaj
- (4) Dr. Seema Sant
- (5) Prof. Pradip K. Mibra
- (6) Prof. Dinesh Kapadia
- (7) Prof. Repak Shrinivas
- (8) Mr. Arvind Waghmare
- (9) Mr. Virek Prabhu
- (10) Mr. Raj Zaveri
- (11) Mr. Shubham Chatterji

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Minutes of the Meeting

Date :- 6th Jan 2016 (Wednesday).

Agenda :-

- 1) What to do to increase national & international academic partnership.
- 2) Measures to be taken to develop international exchange program, ~~review~~ ~~of~~
- 3) Review of different cell activities held between Oct - Dec 2015
- 4) How to increase corporate partnership

Minutes :-

- 1) The institute needs to tie-up with more corporate bodies which are facilitating in contributing towards industry ~~sav~~ prog, as the institute has already ~~had~~ tie-up with SAS USA, HISM. Also to promote more opportunities of Entrepreneurship, a tie-up was suggested to be done with EDI to conduct distance learning course.
- 2) The institute in its mission to drive towards research & Development oriented approach initiated to develop international exchange prog.
- 3) Different cell activities were observed & discussed. & it was suggested to conduct a workshop on advance

excel on HR dept. were praised for conducting classes on webinar by SHRM India for talent acquisition in the edge of big data. The outcome of book review conducted in the month of november. Other academic dept. were suggested to conduct similar activities.

4) The cell suggested to increase more corporate partnership. It also discussed the benefit that can be achieved with the MOU with RCF which was in process.

Signature :-

- 1) Dr. Satish Modh
- 2) Prof. Debjani Banerjee
- 3) Dr. Sandeep Bhardwaj
- 4) Dr. Seema Sant.
- 5) Prof. Pradeep Mitra.
- 6) Prof. Dinesh Kapadia.
- 7) Prof. Repak Shrivastava.
- 8) Mr. Arvind Waghmare.
- 9) Mr. Vivek Prabhu.
- 10) Mr. Raj Zhaveri.
- 11) Mr. Shubham Chatterji

[Signatures]

Minutes of the Meeting.

Date :- 6th Apr. 2016 (Wednesday)

Agenda :- → Review of all Cell activities

- 2) Simulation to be included in academic delivery process.
- 3) Review of faculty research & publications
- 4) Discussion on forthcoming international conference Basic 16.

Minutes :-

1) A thorough review of all cells were undertaken. The members decided to intimate all ACPs to provide the next academic year's proposed cell activities. All members agreed to brief every student about an importance of SIP.

2) The members suggested to include simulation in academic delivery process to enhance student's understanding & applications of decision making. One of the member prof. Dinesh Kapadia suggested of a simulation game "mike bike."

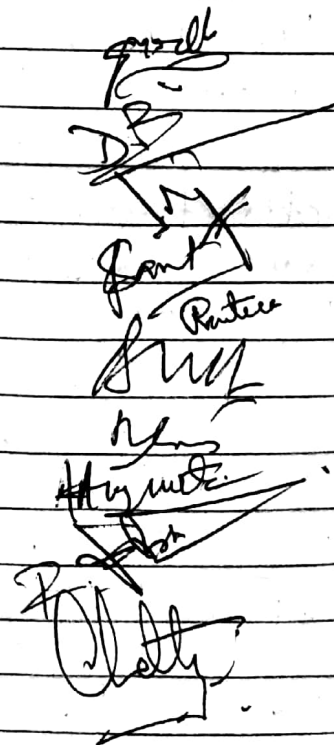
3) The members reviewed ~~of~~ the research & publication conducted by the faculty members. One of the IQAC member prof. Pradeep Mitra was congratulated for achieving his PhD.

The members discussed to meet all faculties to understand their status on PhD enrollment.

4) The IQAC member secretary, Prof. Debjani Banerjee ~~was~~ discussed of the International conference BASIC-16. As a convenor, she discussed with all members to create maximum publicity for the conference. FLK publisher of Delhi was identified to be the publishing house for conference proceedings.

Signature :-

- 1) Dr. Satish Modh.
- 2) Prof. Debjani Banerjee
- 3) Dr. Sandeep Bhardwaj
- 4) Dr. Seema Sant.
- 5) Prof. Prddip Mitra.
- 6) Prof. Dimesh Kapadia.
- 7) Prof. Repals Shornivas.
- 8) Mr. Arvind Waghmare.
- 9) Mr. Vivek Prabhu.
- 10) Mr. Raj. Zhaveri.
- 11) Mr. Shubham Chatterji



Minutes of the meetings.

Date:- 18th July 2016 (Friday).

Agenda :-

- 1) Review of Academics & various cell activities.
- 2) Proposed activities of new academic year.
- 3) Review of various international conferences participated by faculty members.
- 4) To conduct outbound activity of new joining students.
- 5) Understand the learning outcome of HR faculty members through SARVILE accreditation prog.

Minutes :-

- 1) Reports of marketing, finance, HR, CSR, Operations, Branding & Mktg. & Alumni Cell were taken.
- 2) Each area cell head were suggested to provide detail information discussed in BOS to the student representatives & take their feedback to develop various workshops. All the cell heads were suggested to motivate their sem II students to develop cases out of their SIP data & experience.

The members suggested to discuss with Prof. Nisha Kashive & Prof. Repak Shrinivas (Project Cell Heads), to arrange for summer internship project competition. The project cell was suggested to make schedule for final evaluation of SIP projects & discussed with every faculty mentor to co-ordinate with their company guide to be present for final review.

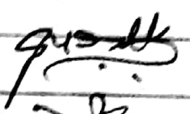
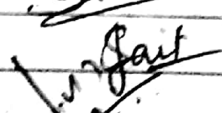
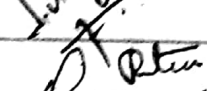
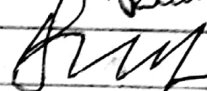
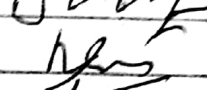
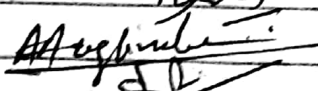
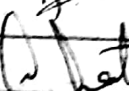
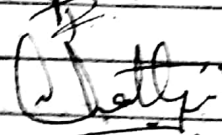
3) IQAC cell congratulated three of their faculty members. Prof. Debjani Banerjee for her research paper presentation in Oxford Univ. Dr. Nisha Pandey for presenting her paper in Univ. of Utah & Prof. Abhay Nagle for achieving best paper award in Singapore. Dr. Pradeep Mitra's research paper was selected for presentation in Malaysia to be held in August, 2016.

4) Three of HR faculty members were nominated to go for training to be held in the last week of June/Oct. Dr. Seema Sant & Nisha Kashive went for training for SAVILL accreditation prog. & Dr. Ajay Gupta was to have his training with MBTI. The members decided to provide our new joining PGDM students to undergo personality assessment / career assessment along with an outbound activity. It was also proposed to conduct similar event for rms students in the

month of sept,

- 5) The learning outcome from their training programs were to be used for the benefit of students.

Signature :-

- | | |
|----------------------------|---|
| 1) Dr. Satish Modh |  |
| 2) Prof. Debjani Banerjee |  |
| 3) Dr. Seema Sant. |  |
| 4) Dr. Sandeep Bhardwaj. |  |
| 5) Prof. Pradeep Mitra. |  |
| 6) Prof. Dinesh Kapadia. |  |
| 7) Prof. Repak Shrinivas. |  |
| 8) Mr. Arvind Waghmare. |  |
| 9) Mr. Vivek Prabhu. |  |
| 10) Mr. Raj Zhaveri. |  |
| 11) Mr. Shubham Chatterji. |  |

(P)

Minutes of the Meeting

Date:- 18.10.2016 (Tuesday)

Agenda:-

- 1) Review of academics & other cell activity report.
- 2) Review of the various activities conducted.
- 3) Review various corporate tie up status.
- 4) Review the outcome of BASIC-16 & plan for the next Int. Conference.
- 5) Discuss Research & publication.
- 6) Discuss on the GDI sponsorship to create awareness for Entrepreneurship.

Minutes:-

All the academic & non academic cell reports were reviewed. Every cell presented the list of forthcoming workshops schedules by end of the year or beginning of 2017.

Marketing cell was in full swing with their preparation for literature festival called "Litrat". Almost 70 authors from all over India were finalized to attend the

event to motivate students of VESIN to be creative in their area of interest.

2) Women Development cell had organised a very meaningful event called "Women Power talk." They were highly appreciated and was attended by many faculty from other VES institutes. There was no significant matter to be discussed from other non academic bodies.

3) Development of tie-up with RCI was discussed & was understood how it would benefit our students to develop their managerial skills.

4) Dr. Pradip Mitra was appreciated for his research paper presentation in Malaysia.

Vesim had a very successful International Conference on Business Analytics being attended by national & international researchers & academicians. Deans of Queens Mary University was present & a negotiation for International Tie-up was initiated.

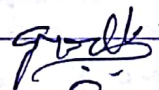
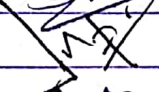
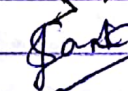
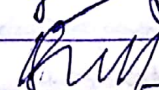
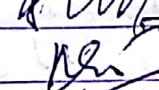
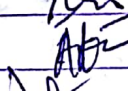
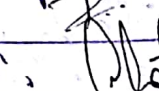
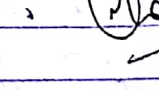
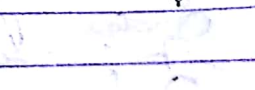
International Conference of Social Entrepreneurship & sustainability was also discussed which was to be on 10-11th Feb.

Next BASIC was proposed to be in 2018.

5) Took review of the research & publication of in house faculty members. List of awards for faculties were announced for their publication.

6) Edt sponsors Entrepreneurship awareness had been a successful event & it was proposed to conduct similar activities by the E-cell.

Signature: —

- 1) Dr. Satish Modh 
- 2) Prof. Delipari Barge 
- 3) Dr. Sandeep Bhandwaj 
- 4) Dr. Seema Sant 
- 5) Dr. Pradip K. Mitra 
- 6) Prof. Dinesh Kapadia 
- 7) Prof. Rajak Shrivivas 
- 8) Mr. Arvind Nakhman 
- 9) Mr. Vivek Prabhu 
- 10) Mr. Raj Zaveri 
- 11) Mr. Shubham Chatur 

Minutes of the Meeting
Date! - 2.3.2017 (Thursday)

Agenda: -

1. Review of Academic & other Cell activity report.
2. Discussion of NBA Exit meeting & further action plan.
3. Review of 'Litrat' Fest 2017', 'BASIC-16' & "International Conference of Entrepreneurship & Social Sustainability."
4. Discuss the strategic approach of academic delivery for next academic year.
5. Review of Research & Publication & all other faculty development related progress.

Action taken report of the previous meeting.

- ① The tie-up with RCF was aimed to develop certain industry oriented technical skill for our students & faculty. An 'ERP HR' training was conducted at RCF, Mumbai between 9th - 10th Jan 2017. 11 students & 2 faculty members participated. There had been two fold learning

from this workshop — Technical & concentration building.

The students were allowed to have hands on experience on SAP tools.

2. The Entrepreneur cell planned to create more awareness towards social entrepreneurship. They have planned to organize an event to take forward this objective some time in 3rd week of Aug.
3. The Women Development Cell proposed to conduct their next seminar in Nov 2017, focusing on Women Leadership of 21st Cent.

Minutes of the Meeting.

1. The Dean academics discussed the activities & their outcome of each specialization area. All the Cell reports were also discussed. The ~~the~~ list of Co's where students would go for their internship was discussed. Also the faculty role of industry visit & project guidance by faculty mentors were discussed.
2. The IOAC Secretary & ACP Accredited Dr. J. Banerjee briefed all about the exit meeting & the

input given by all NBA Review team members. As a result it was decided that the institute shall work with edx to partner in promoting online courses from various reputed Universities across the globe both for students & faculty members.

3. All the three events (1) 'Literati Fest' (2) BASIC 16 & (3) IC on social sustainability & Entrepreneurship had been successfully conducted. The Business Analytics Conference was conducted in 3 parts.
- Eminent Industry people's power talk
 - Research paper
 - Smart cities smart idea contest.

The date (proposed) date on next Analytics Conference was tentatively decided to be in Feb 2018.

There were discussion on how to overcome the challenges that came in BASIC 16.

The 'Literati Fest' took place on 6-7th Jan 2017. There were eminent authors and other dignitaries to discuss the role of book to develop creativity amongst the budding managers. The date of next Literati fest was decided to be in Jan 2018.

- The IC on social sustainability & Entrepreneurship decided to take further their association with Srushtis Sevashram Pondichay.

4. The Director proposed to plan for a faculty Council meeting & strategic meet to take forward the teaching pedagogy & other academic delivery before the end of Academic session.

5. Convocation's preparation were reviewed which is scheduled on 4th March for MMS Batch 2014-16.

6. The Academic Dean & PADM Dean were enjoined to plan for the next batch Induction programme.

7) To plan for PADM Convocation for both 2014-16.

Signature: —

- 1) Dr. Satish Modh
- 2) Prof. Deljani Borejee
- 3) Dr. Sandeep Bhandary
- 4) Dr. Seema Sant
- 5) Dr. Pradip Kr. Mitra
- 6) Prof. Dinesh Kapadia
- 7) Prof. Repak Shrivivas
- 8) Mr. Arvind Waghmare
- 9) Mr. Vivek Prabhu
- 10) Mr. Raj Zaveri
- 11) Mr. Shubham Chatterjee

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